

Cordova School Board

WORK SESSION FY19 BUDGET DEVELOPMENT PROCESS

May 9, 2018

6:30 PM

Cordova Jr/Sr High School Media
Center

Work Session Guidelines

Open To The Public

Must Be Posted

No Public Participation

No Action Can Be Taken

Not Necessary To Follow Roberts Rules

A Written Record Of The Meeting Must Be Kept

School Board Members

Barb Jewell (President)

Tammy Altermott (Vice-President)

Sheryl Glasen (Clerk)

Peter Hoepfner (Member)

Bret Bradford (Member)

bjewell@cordovasd.org

taltermott@cordovasd.org

saglasen@cordovasd.org

phoepfner@cordovasd.org

bbradford@cordovasd.org

Cordova School District Website: www.cordovasd.org

Mailing Address:

Cordova School District

PO Box 1330

Cordova, Alaska 99574

Telephone Numbers:

Cordova Jr/Sr High

424-3266

Mt. Eccles Elementary

424-3236

District Office

424-3265

School Board Meeting Procedures

Welcome to a meeting of the Cordova School District Board of Education. As your elected representatives to this policy-making Board, we appreciate your interest and your attendance. Attending Board meetings is an important way to learn about the accomplishments, concerns and needs of your public schools. The following will explain how the Board functions and how you can be a part of the proceedings.

The Board generally meets for its regular Board meetings on the second Wednesday of every month at 7:00 P.M. at the Cordova High School Library. However, due to the scheduling of holidays or for special purposes, the Board occasionally meets on other days and or at other locations. Meeting notices are posted at Wells Fargo, the U.S. Post Office, GCI television scanner and with KLAM local radio/website. Please check with the District Office if you should have any questions regarding meeting times/locations. The Cordova School District Policy Manual, Board Policies, and Robert's Rules of Order, Newly Revised, are the parliamentary authority for conduct of the meetings. The Board conducts all of its business in public except for executive sessions as permitted under State statutes.

The Board President and the Superintendent prepare the agenda for each meeting. Items on the agenda are considered by motions, which require voice votes or roll call votes of the Board.

All Board meetings are open to the public except for executive or closed sessions, which the Board may call, to discuss, personnel matters, pending court proceedings involving the District, financial matters or student discipline matters. Voting on all issues, including those discussed in executive session, is done in public. Background materials on agenda items are sent to Board members prior to each meeting. After examining this material, Board members may obtain answers to questions and be prepared to efficiently and expeditiously reach decisions concerning the many items, which come before them during the meeting.

ADDRESSING THE BOARD

A Board meeting is a meeting in the public and not a public hearing; therefore, participation by persons in the audience is designated for specific places on the agenda.

Discussion is normally limited to members of the Board of Education, the Superintendent, or those who may be called upon for information. However, prior to a vote being taken, the President may request additional input from members of the audience. Citizens or groups who wish to formally be on the agenda must present their item in writing to the Superintendent at least one week in advance of the meeting to request placement on the agenda. The Board of Education encourages communication with the residents of the community.

Should you have specific questions regarding Board policy or actions, please feel free to call any Board member or the Superintendent at the District Office at 424-3265. You may also communicate in writing by addressing your letter to the Cordova Board of Education, Cordova School District, P.O. Box 1330, Cordova, AK 99574 or by e-mail to Alex Russin at arussin@cordovasd.org.

How do I access the Cordova School District School Board Policy Manual?

Please go to the Cordova School District Website
www.cordovasd.org

Click on: Cordova School District Website
On the top of the screen there are drop down menus. Select "Policies"
Click on: Cordova School District Policy Manual
Instructions are provided. You may access a "Search" to locate necessary information

CORDOVA SCHOOL DISTRICT – BOARD OF EDUCATION
MEETING AGENDA

May 9, 2018 Regular Meeting
Cordova Jr/Sr High School Media Center 7:00 PM

MISSION STATEMENT - The Cordova School District utilizes our unique natural surroundings and active involvement of parents and community to provide a safe learning environment that offers challenging curricula and activities while developing successful, responsible citizens for the future.

VISION STATEMENT – The Cordova School District is committed to providing opportunities to challenge students to discover, set and pursue their goals. Students shall possess the academic and communication skills, character, personal discipline and cultural awareness to contribute as responsible citizens. Furthermore, the district seeks to foster a continued desire for learning beyond the classroom and graduation.

- a. Call to Order/Pledge of Allegiance/Roll Call/Establish of a Quorum
- b. Presentations or Certificates/Awards
- c. Correspondence
 - 1. Close-Up Thank You 2018
- d. Hearings of Invited Individuals or Groups (Limit 15 minutes per Individual/Group)
 - 1. Juneau Career Connections CHS Student Attendees
- e. Approval of Agenda **ACTION**
- f. ** Audience Comments regarding Agenda Items
- g. Consent Agenda **ACTION**
 - 1. April 11, 2018 Regular Meeting Draft Minutes
 - 2. Out-of-State Travel--Future Problem Solvers and Chaperones--University of Wisconsin, La Crosse-- June 6-10, 2018
- h. Reports - Student Council, City Council, CEA
- i. Committee Reports
- j. Administrative Reports - Principals, Technology, Maintenance, Food Service, Business Office, Superintendent
- k. Financial Reports
- l. Information Items
 - 1. April 11, 2018 Work Session Notes
 - 2. April 18, 2018 Work Session Notes
- m. New/Unfinished Business
 - 1. Resolution Recommending Lease of Space to Prince William Sound College **ACTION**
 - 2. District Investments Draft Policy **ACTION**
 - 3. 2018-2019 CHS Handbook Draft (Sections) **ACTION**
 - 4. 2018-2019 CCS Handbook Draft **ACTION**
 - 5. FY19 Draft Budget Proposal (First Read) **ACTION**
- n. Contracts/Memorandums of Agreements
 - 1. Kaye Lawson--Occupational Therapy Services for 2018-2019 School Year **ACTION**
- o. Personnel
 - 1. 2018-2019 Contract Recommendation for Non-Tenured Staff **ACTION**
 - 2. Notification of Retirement--Pam Moe
- p. Miscellaneous

1. Next Regular Meeting Agenda: Wednesday, June 13, 2018
2. Important Dates:
 1. Thursday, May 10, 2018-- Curriculum Committee Meeting--5:15pm
 2. Thursday, May 17, 2018-- Policy Committee Meeting--4pm
 3. Saturday, May 19, 2018-- Graduation
 4. Friday, May 25, 2018-- Last Day of School-- Early Release 1pm
- q. Pending Agenda
 1. Superintendent Feedback (Quarterly Check- In)
 2. District Crisis Response Plan(s)
- r. ** Audience Comments
- s. Board Comments
- t. *Executive Session
- u. Adjournment

* Alaska law sets forth the reasons for holding an executive session. In moving for an executive session, the reason should be set forth in one of the motions as outlined.

1. I move that the Board go into Executive Session to discuss a person, a subject that may tend to prejudice the reputation or character of a person, provided the person may request a public discussion.
2. I move that the Board go into Executive Session to discuss matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the school district.

** The board invites public comment at this time on agenda and non-agenda items. Comment at this oral hearing is limited to three minutes per person and five minutes per group. **The public comment period is an opportunity for the board to hear the public's concerns. The board will not engage in discussions with members of the public during the comment period.** Public comment is scheduled during regular meetings only when the board takes formal action.

Cordova School District Goals

- 1) Develop Strategic Plan
- 2) Develop Comprehensive SEL Framework

Board Goals

- 1) Policy alignment with practice (practice with policy)
- 2) Budget alignment to district goals
- 3) Meeting agenda items connected to goals
- 4) Increasing board engagement with the community

How do I access the Cordova School District School Board Policy Manual?

Please go to the Cordova School District Website: www.cordovasd.org

Click on Policies on the Menu Bar (blue)

Drop Down Menu Select Cordova School District Policy Manual

Instructions are provided. You may access a "Search" to locate necessary information.

You may use the Table of Contents to locate a particular policy.

You may print a policy by selecting the print option at the lower left portion of the policy