

Cordova School Board

FY19 BUDGET DEVELOPMENT WORK SESSION

April 11, 2018

6:00 PM

Cordova Jr/Sr High School Media
Center

Work Session Guidelines

Open To The Public

Must Be Posted

No Public Participation

No Action Can Be Taken

Not Necessary To Follow Roberts Rules

A Written Record Of The Meeting Must Be Kept

School Board Members

Barb Jewell (President)

Tammy Altermott (Vice-President)

Sheryl Glasen (Clerk)

Peter Hoepfner (Member)

Bret Bradford (Member)

bjewell@cordovasd.org

taltermott@cordovasd.org

saglasen@cordovasd.org

phoepfner@cordovasd.org

bbradford@cordovasd.org

Cordova School District Website: www.cordovasd.org

Mailing Address:

Cordova School District

PO Box 1330

Cordova, Alaska 99574

Telephone Numbers:

Cordova Jr/Sr High 424-3266

Mt. Eccles Elementary 424-3236

District Office 424-3265

School Board Meeting Procedures

Welcome to a meeting of the Cordova School District Board of Education. As your elected representatives to this policy-making Board, we appreciate your interest and your attendance. Attending Board meetings is an important way to learn about the accomplishments, concerns and needs of your public schools. The following will explain how the Board functions and how you can be a part of the proceedings.

The Board generally meets for its regular Board meetings on the second Wednesday of every month at 7:00 P.M. at the Cordova High School Library. However, due to the scheduling of holidays or for special purposes, the Board occasionally meets on other days and or at other locations. Meeting notices are posted at Wells Fargo, the U.S. Post Office, GCI television scanner and with KLAM local radio/website. Please check with the District Office if you should have any questions regarding meeting times/locations. The Cordova School District Policy Manual, Board Policies, and Robert's Rules of Order, Newly Revised, are the parliamentary authority for conduct of the meetings. The Board conducts all of its business in public except for executive sessions as permitted under State statutes.

The Board President and the Superintendent prepare the agenda for each meeting. Items on the agenda are considered by motions, which require voice votes or roll call votes of the Board.

All Board meetings are open to the public except for executive or closed sessions, which the Board may call, to discuss, personnel matters, pending court proceedings involving the District, financial matters or student discipline matters. Voting on all issues, including those discussed in executive session, is done in public. Background materials on agenda items are sent to Board members prior to each meeting. After examining this material, Board members may obtain answers to questions and be prepared to efficiently and expeditiously reach decisions concerning the many items, which come before them during the meeting.

ADDRESSING THE BOARD

A Board meeting is a meeting in the public and not a public hearing; therefore, participation by persons in the audience is designated for specific places on the agenda.

Discussion is normally limited to members of the Board of Education, the Superintendent, or those who may be called upon for information. However, prior to a vote being taken, the President may request additional input from members of the audience. Citizens or groups who wish to formally be on the agenda must present their item in writing to the Superintendent at least one week in advance of the meeting to request placement on the agenda. The Board of Education encourages communication with the residents of the community.

Should you have specific questions regarding Board policy or actions, please feel free to call any Board member or the Superintendent at the District Office at 424-3265. You may also communicate in writing by addressing your letter to the Cordova Board of Education, Cordova School District, P.O. Box 1330, Cordova, AK 99574 or by e-mail to Alex Russin at arussin@cordovasd.org.

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CORDOVA SCHOOL DISTRICT – BOARD OF EDUCATION

MEETING AGENDA

April 11, 2018 FY19 Budget Development Work Session
Cordova Jr/Sr High School Media Center 6:00 PM

MISSION STATEMENT - The Cordova School District utilizes our unique natural surroundings and active involvement of parents and community to provide a safe learning environment that offers challenging curricula and activities while developing successful, responsible citizens for the future.

VISION STATEMENT – The Cordova School District is committed to providing opportunities to challenge students to discover, set and pursue their goals. Students shall possess the academic and communication skills, character, personal discipline and cultural awareness to contribute as responsible citizens. Furthermore, the district seeks to foster a continued desire for learning beyond the classroom and graduation.

a. FY19 Budget Development

* Alaska law sets forth the reasons for holding an executive session. In moving for an executive session, the reason should be set forth in one of the motions as outlined.

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2. I move that the Board go into Executive Session to discuss matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the school district.

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Cordova School District Goals

- 1) Develop Strategic Plan
- 2) Develop Comprehensive SEL Framework

Board Goals

- 1) Policy alignment with practice (practice with policy)
- 2) Budget alignment to district goals
- 3) Meeting agenda items connected to goals
- 4) Increasing board engagement with the community

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Cordova School Board

REGULAR MEETING

April 11, 2018

7:00 PM

Cordova Jr/Sr High School
Media Center

School Board Members

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bjewell@cordovasd.org

Tammy Altermott (Vice-President)

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Sheryl Glasen (Clerk)

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CORDOVA SCHOOL DISTRICT – BOARD OF EDUCATION

MEETING AGENDA

April 11, 2018 Regular Meeting

Cordova Jr/Sr High School Media Center 7:00 PM

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- a. Call to Order/Pledge of Allegiance/Roll Call/Establish of a Quorum
- b. Presentations or Certificates/Awards
 - 1. Debra Adams
- c. Correspondence
 - 1. Letter of Support for Environmental Literacy Grant Application
- d. Hearings of Invited Individuals or Groups (Limit 15 minutes per Individual/Group)
 - 1. 2017-2018 Close-Up Participants
- e. Approval of Agenda **ACTION**
- f. ** Audience Comments regarding Agenda Items
- g. Consent Agenda **ACTION**
 - 1. March 14, 2018 Regular Meeting Draft Minutes
 - 2. March 19, 2018 Special Meeting Election of Board Officers and Audit Firm Contract Draft Minutes
 - 3. March 21, 2018 Special Meeting Internet Service Provider Contract Approval Draft Minutes
 - 4. Stipend Program Reimbursement Request for Kate Williams
 - 5. E 2110 Organization Chart/Lines of Responsibility (Second Read)
 - 6. BP 3545 Airline Miles (Second Read)
 - 7. AR 3545 Airline Miles (Second Read)
 - 8. BP 4216 Probationary/Permanent Status (Classified Personnel) (Second Read)
- h. Reports - Student Council, City Council, CEA
- i. Committee Reports
 - 1. AASB Liaison - Mr. Hoepfner
 - 2. Jr.Sr. High Site Council - Ms. Altermott
 - 3. Mt. Eccles Site Council - Ms. Glasen
 - 4. Curriculum Committee - Ms. Jewell & Ms. Glasen
 - 5. Policy Committee - Ms. Altermott & Mr. Hoepfner
 - 6. Safety/Facilities Committee - Mr. Bradford & Mr. Hoepfner
 - 7. Strategic Planning Committee - Ms. Jewell & Ms. Altermott
 - 8. Negotiations - Ms. Jewell & Mr. Hoepfner
- j. Administrative Reports - Principals, Technology, Maintenance, Food Service, Business Office, Superintendent
- k. Financial Reports

- I. Information Items
 - 1. March 12, 2018 Strategic Planning Conversation Summaries
 - 2. March 14, 2018 Board Work Session Notes
 - 3. AdvancED Report
- m. New/Unfinished Business
 - 1. District Investments Draft Policy **ACTION**
 - 2. Approval of 2018-2019 School Calendar **ACTION**
 - 3. Out-of-State Travel- Alex Russin- American Association of School Administrators Galapagos Islands Delegation (September 30-October 11, 2018) **ACTION**
 - 4. BP 2210 Administrative Leeway In Absence of Board Policy (Second Read) **ACTION**
 - 5. 2018-2019 Mt. Eccles Student Handbook Draft **ACTION**
- n. Contracts/Memorandums of Agreements
 - 1. Kristin Bacon--Physical Therapy Services for 2018-2019 School Year **ACTION**
- o. Personnel
- p. Miscellaneous
 - 1. Next Regular Meeting Date: Wednesday, May 9, 2018
 - 2. Important Dates
 - 1. Thursday, April 19, 2018--Board Luncheon with Senior Students-- 12:15pm
- q. Pending Agenda
 - 1. New Curriculum (as needed)
 - 2. Proposed Budget for New Fiscal Year
 - 3. Student Handbooks Approval
- r. ** Audience Comments
- s. Board Comments
- t. *Executive Session
- u. Adjournment

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Cordova School District

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Cordova School District

Regular Meeting

Wednesday, April 11, 2018 7:00 PM

Cordova Jr/Sr High School Media Center

- a. Call to Order/Pledge of Allegiance/Roll Call/Establish of a Quorum

Action Sheet [Quorum Page](#)

- b. Presentations or Certificates/Awards

Action Sheet [Presentation Page](#)

1. Debra Adams

[Debra Adams Award](#)

- c. Correspondence

Action Sheet [Correspondence Notes Page](#)

1. Letter of Support for Environmental Literacy Grant Application

[Letter of Support for Environmental Literacy Grant Application](#)

- d. Hearings of Invited Individuals or Groups (Limit 15 minutes per Individual/Group)

Action Sheet [Hearings of Invited Individuals or Groups Page](#)

1. 2017-2018 Close-Up Participants

- e. Approval of Agenda **ACTION**

Action Sheet [Agenda Approval Page](#)

- f. ** Audience Comments regarding Agenda Items

Action Sheet [Audience & Board Comments Notes Page](#)

- g. Consent Agenda **ACTION**

Action Sheet [Consent Agenda Page](#)

1. March 14, 2018 Regular Meeting Draft Minutes

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2. March 19, 2018 Special Meeting Election of Board Officers and Audit Firm Contract Draft Minutes

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Action Sheet [Reports Notes Page](#)
- i. Committee Reports
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- j. Administrative Reports - Principals, Technology, Maintenance, Food Service, Business Office, Superintendent
Action Sheet [Administrative Reports Notes Page](#)
- [Williams April 2018](#)
- [Groff April 2018](#)
- [Zamudio April 2018](#)
- [Niles April 2018](#)
- [Ponte April 2018](#)
- [Andrew April 2018](#)
- [Russin April 2018](#)
- k. Financial Reports
Action Sheet [Financial Notes Page](#)
- [March Financial Report](#)
- l. Information Items
Action Sheet [Information Items Notes Page](#)
1. March 12, 2018 Strategic Planning Conversation Summaries
[Strategic Planning Conversation Summaries](#)
 2. March 14, 2018 Board Work Session Notes
[March 14, 2018 Board Work Session Notes](#)
 3. AdvancED Report
[AdvancED About Your Final Report](#)
[AdvancED Engagement Review Report CHS](#)
- m. New/Unfinished Business
1. District Investments Draft Policy **ACTION**

Action Sheet [New Business Notes Motion Page](#)

[BP3430 Investment Policy](#)

2. Approval of 2018-2019 School Calendar **ACTION**

Action Sheet [New or Unfinished Business Motion Page](#)

[2018-2019 Calendar Draft](#)

3. Out-of-State Travel- Alex Russin- American Association of School Administrators Galapagos Islands Delegation (September 30-October 11, 2018) **ACTION**

Action Sheet [Out of State Motion Page](#)

4. BP 2210 Administrative Leeway In Absence of Board Policy (Second Read) **ACTION**

Action Sheet [New or Unfinished Business Motion Page](#)

[BP 2210 Admin Leeway in Absence of Board Policy Reference Sheet](#)

5. 2018-2019 Mt. Eccles Student Handbook Draft **ACTION**

Action Sheet [New or Unfinished Business Motion Page](#)

[2018-2019 Mt. Eccles Handbook DRAFT](#)

n. Contracts/Memorandums of Agreements

Action Sheet [Contracts Notes Page](#)

1. Kristin Bacon--Physical Therapy Services for 2018-2019 School Year **ACTION**

[Kristin Bacon Draft Contract 18-19](#)

o. Personnel

Action Sheet [Personnel Notes Page](#)

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r. ** Audience Comments

Action Sheet [Audience Comments Page](#)

s. Board Comments

Action Sheet [Board Comments Page](#)

t. *Executive Session

Action Sheet [Executive Session Page](#)

u. Adjournment

Action Sheet [Adjournment Motion Notes Page](#)

[2017-2018 Approved School Calendar](#)

[School Board Accountability Calendar 2017-2018](#)

